SHRM Certification Exam Prep

Course Overview
This online course prepares students to take the SHRM-CP or SHRM-SCP certification exams. It follows a structured outline utilizing the SHRM Learning System and Desire2Learn (D2L) Community.

The SHRM Learning System consists of four learning modules that are based on the SHRM Body of Applied Skills & Knowledge (BASK). The four learning modules include HR Competencies, People, Organization, and Workplace (HR Expertise – Functional Areas).

Course Outline

HR Behavioral Competencies

Lesson 1: Leadership
Leadership & Navigation
Ethical Practice
Diversity, Equity & Inclusion

Lesson 2: Business
Business Acumen
Consultation
Analytical Aptitude

Lesson 3: Interpersonal
Relationship Management
Communication
Global Mindset

HR Expertise

Lesson 4: People
HR Strategy
Talent Acquisition
Employee Engagement & Retention

Lesson 5: People & Organization
Learning & Development
Total Rewards
Structure of the HR Function

Lesson 6: Organization
Organizational Effectiveness & Development
Workforce Management
Employee & Labor Relations
Technology Management
Lesson 7: Workplace
Managing a Global Workforce
Risk Management

Lesson 8: Workplace
Corporate Social Responsibility
U.S. Employment Law & Regulations

Course materials
All materials are included in course. Students interested in purchasing printed materials may do so for an additional fee.

Certification
This course prepares students to take the SHRM-CP or SHRM-SCP exam.

Exam Costs
Cost of the exam is not included in course cost. Exam dates and fee information can be found here: https://www.shrm.org/certification/apply/exam-windows-and-fees/Pages/default.aspx

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For the most up-to-date information, please visit: https://ce.arizona.edu/classes/shrm-certification-exam-prep